

TOWNSHIP OF HARDWICK
WARREN COUNTY, NEW JERSEY

RE-ORGANIZATION MEETING

JANUARY 2, 2009

The yearly Re-Organization meeting of the Hardwick Township Committee was held on this date at the Municipal Building, 40 Spring Valley Road, Hardwick Township. This meeting was called to order at 12:00PM by Township Clerk Judith Fisher, RMC who noted that this meeting was being held in accordance with the "Open Public Meeting Act". The Clerk then led the audience in the pledge of allegiance.

OATH OF OFFICE - ALFRED CARRAZZONE, COMMITTEEMAN 1/2/2009 TO 12/31/2011
Mrs. Fisher, Township Clerk noted that the County Clerk, Patricia Kolb has sent the Certificate of Election for Committeeman ALFRED CARRAZZONE. Mr. Carrazzone had received the majority of votes cast in the General Election held in November 2008 for the three year term. At this time, the Oath of Office was administered by Michael Lavery, Esq.

BUSINESS: Nomination of a Chairperson/Mayor

Committeeman Perry nominated Committeeman Kevin Duffy for Mayor. There were no other nominations. Mr. Duffy did accept the nomination. The motion was then second by Committeeman Alfred Carrazzone. Motion carried and roll call followed: Mr. Perry, yes, Mr. Carrazzone, yes, Mr. Duffy, yes.

Mr. Kevin Duffy was then sworn in as Mayor by Michael Lavery, Esq. and the Bible was held by his wife Christine.

Township Clerk Judith Fisher then turned the Chair over to Mayor Kevin Duffy for the remainder of the appointments.

Nomination for Deputy Mayor

Committeeman Perry moved to nominate Committeeman Alfred Carrazzone for Deputy Mayor. There were no other nominations. The motion was second by Mayor Duffy. Motion carried and roll call followed: Mr. Perry, yes, Mr. Duffy, yes, Mr. Carrazzone, yes.

Committeeman Alfred Carrazzone was then sworn in as Deputy Mayor by Michael Lavery, Esq.

APPOINTMENTS

Township Attorney Michael B. Lavery, Esq.
 Courter, Kobert, Cohen
 Hackettstown, NJ 07840

Directors/Liaisons to various Departments - HOLD

COAH Consultant Shirley Bishop, P.P., LLC
Municipal Housing Liaison Judith M. Fisher

Tax Search Official Donna Clouse, CTC

Assessment Search Official Judith M. Fisher
Affirmative Action Officer Judith M. Fisher

Registrar Judith M. Fisher, CMR
Deputy Registrar Beth Dwyer, CMR

Deputy Clerk Beth Dwyer

Secretary to Local Board
of Health Judith M. Fisher

Recycling Coordinator Judith M. Fisher

Auditors/Accountants Ardito & Co., LLP
 Stroudsburg, PA

Township Prosecutor HOLD
Municipal Public Defender HOLD

Township Engineer Norton "Ted" Rodman, PE 1/1/2007 to 12/31/2009
Driveway Opening Official Norton "Ted" Rodman, PE
Certified Public Works Mgr. Thomas Campbell

Zoning/Code Enforcement George Boesze

Building Inspector David Peck 6/1/2005 to 6/1/2009
Construction official David Peck 6/1/2005 to 6/1/2009
Attorney Michael Lavery verified for the Committee that Mr. Peck's term of office runs 4 years from the date of his appointment which was June 1, 2005.
Secretary to Building Insp. Beth Dwyer
Fire SubCode Official Scott Wallis
Electrical SubCode Insp. Patrick Murphy

Plumbing SubCode Official Dale Glynn Temporary Appointment for 30 days

Sanitary SubCode Official Warren County Board of Health

Animal Control Officer Alan DeCarolis, ACO
Dog Licensing Clerk Beth Dwyer

Emergency Management
Coordinator Robert Krok 1/1/2007 to 12/31/2010
Deputy Emergency
Management Coordinator Joseph Dunn 1/1/2007 to 12/21/2010
911 Coordinator Judith Fisher

The above appointments were made on a motion by Committeeman Perry and second by Committeeman Carrazzone. Motion carried and roll call followed: Mr. Perry, yes, Mr. Carrazzone, yes, Mr. Duffy, yes.

Positions Filled/Terms Tenured

Municipal Clerk, Judith M. Fisher, RMC
Tax Assessor, David Gill, CTA
Tax Collector, Donna Clouse, CTC
CMFO/Treasurer, Gregory Della Pia, CMFO

Adoption of Office Hours for Various Employees for 2008

The Office Hours were adopted by the Committee on a motion that was made by Mr. Duffy and seconded by Committeeman Carrazzone. Motion carried and roll call followed: Mr. Duffy, yes, Mr. Carrazzone, yes, Mr. Perry, yes.

APPOINTMENTS TO VARIOUS BOARDS

Planning Board

Class I	Kevin Duffy 1/2/2009 – 12/31/2009
Class II	BettyJane Lindsay 1/2/2009 - 12/31/2009
Class III	James Perry 1/2/2009 – 12/31/2009.
Class IV	Jim McKim 1/2/2008 – 12/31/2010
Class IV/Environmental	Elizabeth Easton 1/2/2009 – 12/31/2010
Alternate #1	Richard Woods 1/2/2009 – 12/31/2010
Alternate #2	Richard Krause 1/2/2008 - 12/31/2009

Board of Adjustment

William Hughes	1/2/2009 – 12/31/2012
Alfia Schemm, Alternate #2	1/1/2009 – 12/31/2010

Environmental Commission

Elizabeth Easton	1/2/2008 – 12/31/2010
(Also Planning Board Member and filling unexpired term of Caffrey)	
Maria Paino	1/2/2009 – 12/31/2011
Edwin Fisher	1/2/2009 - 12/31/2011
Marcus Forster, Alternate #1	12/03/2008 – 12/31/2009
Alison Fisk, Alternate #2	1/1/2009 – 12/31/2010

Open Space Advisory Committee

Kevin Duffy	1/2/2009 – 12/31/2009
Jim McKim	1/2/2009 – 12/31/2011
Fred Butcher	1/2/2009 – 12/31/2011

Motion was made by Mr. Duffy and seconded by Mr. Perry. Motion carried and in a voice vote, all were in favor.

Agriculture Advisory Committee Appointments are for One Year

Robert Wolff	1/2/2009 - 12/31/2009
John Crisman	1/2/2009 - 12/31/2009
John Satta	1/2/2009 - 12/31/2009

Motion was made by Mr. Carrazzone and second by Mr. Perry. Motion carried and in a voice vote, all were in favor.

Cross Acceptance Committee - HOLD

Jim McKim	Lori Gold
John Satta	Kevin Duffy, Mayor
Walter Ribitzki	Richard Barrow

Recreation/ Public Events 2009 Richard Campbell

Grant Committee 2009

Fred Butcher	James Perry	Rene Woehl
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Liaison Needed for

Warren County on Aging	BettyJane Lindsay
Clean Communities Coordinator	Richard Schemm
Insurance Liaison	Alfred Carrazzone, Committeeman
	Judith Fisher, Alternate

Recreation/Public Events Coordinator James Perry

Municipal Alliance Coordinator Beth Dwyer

Motion was made by Mr. Perry and seconded by Mr. Carrazzone. Motion carried and in a voice vote, all were in favor.

RESOLUTIONS

Meeting Place	Municipal Building 40 Spring Valley Road
Date	1 st Wednesday each month Executive Session 6:30 PM Regular Meeting 7:00 PM
Date	4 th Wednesday each month Work/Agenda Meeting 7:00 PM
Official Newspaper	New Jersey Herald
Additional Newspaper	Express/Times

Motion was made by Mr. Carrazzone and seconded by Mr. Perry. Motion carried and in a voice vote, all were in favor

Depositories for Township Funds

PNC Bank, Blairstown
First National Bank of Hope
Lakeland Bank, Frelinghuysen Branch
NJ Cash Management Fund, Trenton, NJ
Bank of America

Motion was made by Mr. Carrazzone and seconded by Mr. Perry. Motion carried and in a voice vote, all were in favor.

Rate of Interest for Delinquent Taxes

8% up to \$1500.00	18% for amounts over \$1500.00
Additional 6% for amounts over \$10,000.00	

Motion was made by Mr. Carrazzone and seconded by Mr. Perry. Motion carried and in a voice vote, all were in favor.

Resolution Cancelling Balances between \$.50 and \$10.00

Motion was made by Mr. Perry and seconded by Mr. Carrazzone. Motion carried and in a voice vote, all were in favor.

Resolution from Tax Assessor

Motion was made by Mr. Perry and seconded by Mr. Carrazzone. Motion carried and in a voice vote, all were in favor.

Resolution Open Space Tax HOLD

Resolution Cash Management

Motion was made by Mr. Carrazzone and seconded by Mr. Perry. Motion carried and in a voice vote, all were in favor.

Resolution Idle Funds Investments

Motion was made by Mr. Carrazzone and seconded by Mr. Perry. Motion carried and in a voice vote, all were in favor.

Contract Review Township Engineer for 2009 HOLD

Temporary Budget for 2008 \$264,820.00

Motion was made by Mr. Perry and seconded by Mr. Carrazzone. Motion carried and in a voice vote, all were in favor.

Ordinance 1st Reading

TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK 2009/01

Motion was made by Mr. Carrazzone and seconded by Mr. Perry. Motion carried and roll call followed: Mr. Carrazzone, yes, Mr. Perry, yes, Mr. Duffy, yes.

2nd Reading and Public Hearing will be on February 4, 2009

Payment of the Bills - there were no bills present for this meeting from the CFO.

Announcements

Dog Licensing due no later than February 28, 2009

Auditors - Financial Review Being done the end of January 2009

Budget Meeting - Saturday, January 24, 2009 9:00 AM

Budget Meeting with Auditors - PENDING

Public Comments:

The public portion of this meeting was opened by a motion made by Mr. Carrazzone and seconded by Mr. Perry. Motion carried and in a voice vote, all were in favor.

Mrs. BettyJane Lindsay congratulated everyone and noted that she was looking forward to working with everyone.

Being there was one else wishing to comment, the portion of the meeting was then closed on a motion made by Mr. Carrazzone and seconded by Mr. Perry. Motion carried and in a voice vote, all were in favor.

Comments

Mr. Perry congratulated Mr. Carrazzone on his appointment as Deputy Mayor and Mr. Duffy as Mayor.

He briefly discussed the PES&G power line that that will cross a small area in Hardwick Township.

Mr. Carrazzone congratulated Mr. Duffy on his appointment as Mayor and for a great job that he has done as Mayor in the past and will do in the future.

Mr. Duffy thanked the Committee for his appointment as Mayor and he is looking forward to working together with everyone.

Being there was no further business, this meeting adjourned at 12:41PM on a motion made by Mr. Perry and seconded by Mr. Carrazzone. Motion carried and in a voice vote, all were in favor.

Respectfully submitted,

Judith M. Fisher, RMC
Township Clerk

Unofficial Minutes